
MINUTES OF THE REGULAR COUNCIL MEETING OF DECEMBER 12, 2023

Held in the Council Chambers of the RM of Mervin #499 at 211 Main St., Turtleford, SK.

PRESENT: Reeve: Gerry Ritz (Virtual)
 Division 1 – Jim Range
 Division 2 – Gordon Spencer
 Division 3 – Rob Blais
 Division 4 – Ken Hergott
 Division 5 – Dave Krywchuk
 Division 6 – Victor Hamm
 Deputy CAO – Janessa Macnab

Delegations:

9:15 a.m.	Kerry Robertson, Municipal Foreman Taylor Roberts, Maintenance Supervisor
10:30 a.m.	St. Walburg & District Fire Association Working Committee
11:00 a.m.	Colleen Fennig, Plant Health Technical Advisor, Division 6
11:30 a.m.	Gary Burnside, TAXervice (virtual)
1:00 p.m.	Paige Hundt, Municipal Planner
1:30 p.m.	Ben Clipperton & Jared Stephenson, Northbound Planning
3:00 p.m.	Jordan Starr, CSO & Larry Baker, DOPS (virtual)

CALL TO ORDER: Deputy Reeve Gordon Spencer called the meeting to order at 9:02 a.m.

AGENDA:	990-23	KRYWCHUK: That the agenda be amended and accepted for reference.	CARRIED
MINUTES:	991-23	RITZ: That the November 28, 2023 regular meeting minutes be accepted as presented.	CARRIED
BUSINESS:			
Vac Truck	992-23	RANGE: That we purchase the 2002 Western Star Vac Truck from Craig Thorpe at a cost of \$30,000.00 including taxes, as discussed.	CARRIED
Transfer Site Shack	993-23	RANGE: That Council approve the quote from Posse Truck Lines Inc. in the amount of \$2,520.00 for the delivery of the transfer site shack. Further, that Council approve the quote from Mitchell Bros. Excavating in the amount of \$3,978.24 for a septic tank and installation for the transfer site shack located at SE-04-52-20-W3.	CARRIED
In-Camera	994-23	HERGOTT: That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by Part III of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> , at 9:47 a.m.	CARRIED

Initial: 
 Reeve
Initial: 
 Administrator

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Reconvene	995-23	RITZ: That Council reconvene the regular meeting at 10:28 a.m.	CARRIED
SWDFRA Agreement	996-23	HERGOTT: That the RM of Mervin #499 Council acknowledge the Re-organization Agreement as presented by the St. Walburg and District Fire and Rescue Association Working Committee, and authorize the Reeve and Administrator to sign on behalf of the Municipality.	CARRIED
TAXervice	997-23	RANGE: That we authorize the Administrator to send a letter to TAXervice informing them that effective December 31, 2023 the RM of Mervin will be no longer be using their services for tax enforcement.	CARRIED
SCIC Grant	998-23	HAMM: That Council authorize Administration to send a letter to Saskatchewan Crop Insurance Corporation expressing their concerns with the 2023 Canada-Saskatchewan Feed Program and determination of the eligibility area for the grant.	CARRIED
Recess	999-23	BLAIS: That Council recess at 12:07 p.m. for lunch.	CARRIED
Reconvene	1000-23	HAMM: That we reconvene the regular meeting of council at 12:38 p.m.	CARRIED
PSIP Insurance	1001-23	HERGOTT: That the RM of Mervin #499 Council approve the recommendation to only insure equipment that is \$3,000.00 in value or more due to the deductible and surcharge applied when putting in claims, as discussed.	CARRIED
Transfer Site	1002-23	RITZ: That Council hire Ken Golden as Transfer Site Custodian and Clarence Rye as Transfer Site Attendant effective January 3, 2024.	CARRIED
BSRP Board	1003-23	KRYWCHUK: That we appoint Clinton Parker as the RM of Mervin representative on the Bright Sand Lake Regional Park Board for the open term position ending January 2025.	CARRIED
CBSS PUB Request	1004-23	KRYWCHUK: That we approve the request from the Crystal Bay Sunset Public Utility Board to reimburse them up to \$410.00 for non-payment of utility fees for the properties listed in their request as well as add any outstanding amounts to their taxes at December 31, 2023, as presented to Council.	CARRIED
Outstanding Utility Fees	1005-23	KRYWCHUK: That the RM of Mervin #499 Council acknowledge the list of utility arrears as presented by Administration and instruct that all arrears as of December 31, 2023 be added to the tax roll as per section 369 of <i>The Municipalities Act</i> .	CARRIED

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Reeve

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Administrator

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Audit Engagement	1006-23	BLAIS: That we acknowledge the audit engagement letter from our Auditor, Vantage Chartered Professional Accountants, dated December 6, 2023, and authorize the Reeve and Administrator to sign the engagement letter and bank confirmation, as reviewed and discussed.	CARRIED
In-Camera	1007-23	SPENCER: That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by Part III of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> , at 12:49 p.m.	CARRIED
Reconvene	1008-23	SPENCER: That Council reconvene the regular meeting at 1:04 p.m.	CARRIED
Bellanger Bridge	1009-23	RITZ: That the RM of Mervin Council accept the Damage Assessment Report for the bridge located on Township Road 502 as presented by MLT Aikens LLP, and authorize legal counsel to present the report on behalf of the Municipality.	CARRIED
Development Report	1010-23	HAMM: That we accept the November Development Report as presented by the Municipal Planner.	CARRIED
CPB Letter	1011-23	HERGOTT: That Council accept the letter drafted by the Municipal Planner regarding concerns with differing requirements of municipalities on the taxation of Recreational Vehicles and authorize the letter to be sent to Community Planning.	CARRIED
Development Permit	1012-23	KRYWCHUK: That we approve the revised Recreational Vehicle Development Permit Application as presented by the Municipal Planner.	CARRIED
Bylaw 2023-35	1013-23	SPENCER: That Bylaw 2023-35, being a bylaw to Charge Fees in Lieu of Taxes for RV's, be given third reading, approved, signed and sealed.	CARRIED
FAQ Sheet	1014-23	RANGE: That the RM of Mervin Council approve the supplementary information sheet for Bylaw 2023-35 as presented.	CARRIED
AHP Permit	1015-23	HAMM: That Council approve the Aquatic Habitat Protection Permit for Lot 16, Block 1, Plan 102386088 TLCV with the condition that the access width be no more than 6 feet.	CARRIED
DAB Decision	1016-23	HERGOTT: That we accept the Record of Decision from the Development Appeal Board in regards to Appeal WM2023-679 for Lot 8, Block 4, Plan 79B08429.	CARRIED

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Approach 23-00842	1017-23	KRYWCHUK: That the Council of the RM of Mervin #499 approve approach consent 23-00842 from Cenovus Energy Inc. on an existing approach located along the northern boundary of NW 21-53-21-W3.	CARRIED
Recess	1018-23	HAMM: That Council recess the meeting to move into a public hearing at 1:30 p.m. as per <i>The Planning and Development Act</i> .	CARRIED
Reconvene	1019-23	RANGE: That the RM of Mervin Council reconvene the regular meeting at 1:46 p.m.	CARRIED
RV D-Use 230071-047	1020-23	RITZ: That Council approve discretionary use RV permit 230071-047 for Lot 18, Block 4 Plan 101962379 SAND with no conditions.	CARRIED
RV D-Use 230072-001	1021-23	KRYWCHUK: That Council approve discretionary use RV permit 230072-001 for Lot 9, Block 1, Plan 77B14047 CBSS with no conditions.	CARRIED
RV D-Use 230072-002	1022-23	BLAIS: That Council approve discretionary use RV permit 230072-002 for Lot 10, Block 1, Plan 77B14047 CBSS with no conditions.	CARRIED
RV D-Use 230071-036	1023-23	HAMM: That Council approve discretionary use RV permit 230071-036 for Lot 8, Block 1, Plan 83B04601 SAND with no conditions.	CARRIED
RV D-Use 230073-005	1024-23	SPENCER: That Council approve discretionary use RV permit 230073-005 for Lot 9, Block 5, Plan 101951164 SAND with no conditions.	CARRIED
RV D-Use 230072-061	1025-23	HERGOTT: That Council approve discretionary use RV permit 230072-061 for Lot 5, Block 3, Plan 86B05598 SSVB with no conditions.	CARRIED
ZBA Non- Adjacent Lots	1026-23	KRYWCHUK: That the RM of Mervin #499 Council will explore options to allow residents to use non-adjacent empty lots in the same hamlet for temporary storage.	CARRIED
ZBA Frontage Re-assignment	1027-23	HERGOTT: That we authorize Northbound Planning and the Municipal Planner to meet with Community Planning to gather further information on a potential zoning bylaw amendment to allow Council to re-assign a property's frontage in certain circumstances.	CARRIED
Subdivision 937-2022	1028-23	HERGOTT: That the RM of Mervin #499 Council support subdivision application 937-2022.	CARRIED

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Division 6 Councillor, Victor Hamm declared a conflict and left the council chambers at 2:30 p.m.

Bylaw 2023-36 **1029-23** **RANGE:** That Council authorize the Municipal Planner to request the letter from Community Planning regarding Bylaw 2023-36. **CARRIED**

Division 6 Councillor, Victor Hamm re-entered the meeting at 2:40 p.m.

PS Report **1030-23** **HERGOTT:** That we accept the RM of Mervin Protective Services Report for November 2023, as presented by the Director of Protective Services. **CARRIED**

Hamlet Minutes **1031-23** **HERGOTT:** That Council acknowledge the board meeting minutes of the Hamlet of Sunset View Beach held November 21, 2023. **CARRIED**

Water Logs **1032-23** **RANGE:** That we acknowledge the November water operator logs for the Hamlets of Spruce Lake, Livelong and Evergreen Acres, Turtle Lake as presented. **CARRIED**

Bylaw 2023-39 **1033-23** **KRYWCHUK:** That Bylaw 2023-39, being a bylaw to Regulate the Use of Golf Carts be given third reading, approved, signed and sealed. **CARRIED**

Golf Cart Plates **1034-23** **BLAIS:** That the RM of Mervin #499 Council approve the purchase of 150 golf cart registration plates from North Star Trophies at the quoted price of \$6.95 per plate plus a \$25 setup fee, as discussed. **CARRIED**

ReForum Conference **1035-23** **HAMM:** That we authorize Councillors Ken Hergott, Dave Krywchuk, Gerry Ritz and Jim Range to attend the ReForum 2024 Co-Conference being held in Saskatoon from May 29-31, 2024. **CARRIED**

Correspondence **1036-23** **RANGE:** That the list of correspondence as attached be acknowledged and filed. **CARRIED**

Development Service Fees **1037-23** **KRYWCHUK:** That Council authorize the release of the Development Service Fee in the amount of \$98,682.00 to David and Elaine Hnatyshyn for the completed subdivision. **CARRIED**

Financial Statement **1038-23** **HAMM:** That Council accept the Statement of Financial Activity for the month of November 2023, as presented. **CARRIED**

Bank **1039-23** **KRYWCHUK:** That we accept the Bank Reconciliation for the month of November

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Administrator

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Reconciliation		2023, as presented.	CARRIED
Accounts Payable	1040-23	HERGOTT: That the Accounts Payable List being cheque #25407 to cheque #25469 and manual cheque #961 to cheque #971 in the amount of \$640,983.89 be approved and paid.	CARRIED
Second Meeting	1041-23	SPENCER: That we cancel the December 26, 2023 regularly scheduled meeting of Council as discussed.	CARRIED
Adjourn	1042-23	HERGOTT: That the meeting be adjourned at 4:15 p.m.	CARRIED



ADMINISTRATOR



REEVE

Initial: _____
Reeve
Initial: _____
Administrator